



**INVITATION TO THE ANNUAL COUNCIL MEETING OF  
WHITEHOUSE COMMUNITY COUNCIL**

Dear Residents,  
You are invited to the

**ANNUAL COUNCIL MEETING  
WHITEHOUSE COMMUNITY COUNCIL**

**15 MAY 2025 at 7.00pm**

**(or at the conclusion of the Annual Parish Meeting, whichever is the later)**

**The Hive  
Barrosa Way, Whitehouse, Milton Keynes, MK8 1EP**  
For access, use main Academy entrance

Signed:

**Lesley Sung  
Clerk**

**Members of the Public can join the meeting by Microsoft Teams:  
Meeting ID: 336 028 307 052                      Passcode: hzs3jP**

This meeting will be recorded and may be published on the Council's website.

**AGENDA**

- 1. OUTGOING CHAIR'S WELCOME**  
The Chair to welcome all to the meeting.
- 2. APOLOGIES FOR ABSENCE**
- 3. ELECTION OF A CHAIR FOR 2025/2026**  
The elected Chair to sign the declaration of office.
- 4. APPOINTMENT OF A VICE-CHAIR FOR 2025/2026**  
The Vice-Chair to sign the declaration of office.
- 5. THE COUNCIL STRUCTURE 2025/2026**  
The Council to consider any changes to the Council Structure and to agree the structure for 2025/2026
- 6. APPOINTMENTS TO STANDING COMMITTEES 2025/2026**  
To appoint membership of the Council's Standing Committees for 2025/2026 in accordance with agreed constitution and Terms of Reference.



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### 7. APPOINTMENTS TO WORKING GROUPS 2025/2026

(a) To establish and agree Terms of Reference for Working Groups in 2025/2026, including existing:

- Facilities Working Group
- Budget Working Group
- Summer Family Fun Day Working Group
- Diwali Working Group
- Christmas Fayre Working Group
- Chinese New Year Working Group

(b) The Council to consider establishing other Working Groups.

### 8. APPOINTMENTS TO OUTSIDE BODIES 2025/2026

To agree Whitehouse Community Council representatives to outside bodies:

Parishes Forum – Up to 2 representatives

MKALC (Milton Keynes Association of Local Councils) – 1 representative

Public Art Steering Group – Up to 2 representatives

### 9. DRAFT STANDING ORDERS 2025/2026

To amend and adopt the Whitehouse Community Council Standing Orders for 2025/2026, including the Council's Scheme of Delegated Authority.

### 10. DRAFT FINANCIAL REGULATIONS 2025/2026

To adopt the Whitehouse Community Council Financial Regulations.

### 12. SUBSCRIPTIONS 2025/2026

The Council to agree to pay subscriptions to:

- BALC (Buckinghamshire Association of Local Councils) (includes a subscription to NALC (National Association of Local Councils).
- SLCC (Society of Local Council Clerks) on the Clerk's behalf
- Information Commissioner's Office (ICO)
- MK Play Association

### 13. SCHEDULE OF MEETINGS 2025/2026

To agree and publish the Council's Schedule of Ordinary meetings for 2023/2024 as:

|                  |                  |                  |                   |
|------------------|------------------|------------------|-------------------|
| Thurs 15 May 25  | Thurs 19 June 25 | Thurs 17 July 25 | Recess            |
| Thurs 18 Sept 25 | Thurs 16 Oct 25  | Thurs 20 Nov 25  | Thurs 18 Dec 25   |
| Thurs 15 Jan 26  | Thurs 19 Feb 25  | Thurs 19 Mar 26  | Thurs 16 April 25 |

### 14. DATE OF NEXT ANNUAL COUNCIL MEETING – MAY 2026