

CLERK'S REPORT

To inform the Council on actions taken on resolutions made by the Council to report any outstanding matters.

Minute 23/24	Item	Resolution	Actions / Notes	Who	Complete
C198	Public Forum	Clerk to raise road safety issues with MKCC Road Safety Officer: Normande / Madura Zebra Crossing – WH Primary	Response Received – summary provided at the meeting.	Clerk	Completed
C202	Allotments	Put arrangements in place for quarterly payments / Standing Order	To do	Clerk	
C202 / C222	Community Meeting Place	Draw up draft business plan	Draft Action Plan is an item on the April meeting	Clerk / WG	On Agenda
C205	D-Day 80	Progress the event	National Lottery Application Unsuccessful. WG recommend do not go ahead.	Clerk / Cllr Akinsowon	Completed
C205	Summer Family Fun Day	Arrange a meeting of the Working Group	Still to arrange	Clerk	
C206 / C225	Installation of Toddler Play Equipment at WP	Negotiate costs/options with Jupiter Play – Option 1 preferred. Agreement between Parks Trust and WHCC regarding equipment at end of life	Option 1 agreed at a total cost of £30k. Match funding of £15k from MKCC Community Infrastructure Fund received and in WHCC Bank account. Clerk drawing up an agreement with the Parks Trust regarding the Parks Trust maintaining the equipment and WHCC replacing at end of life.	Clerk / Cllrs Thomas & Akinsowon	Part Completed
C211 / C230	Street Names	Invite Watling Academy pupils to make suggestions on themes	Themes / suggestions sent to MKCC for consideration	Clerk	Completed
C215	Public Forum	Anti-Social Behaviour – Angus Way:	Paradigm Housing contacted – working with residents, Ward Cllr and	Clerk	Completed

		Matter to be taken up with Paradigm Housing and invited PCSO's to next meeting.	local PCSO's. PCSO's invited to the meeting – not able to attend. Invited to 30 May Annual Parish Meeting as an alternative.		
C220	TRO Barrosa Way	Council supportive – send to MKCC	Supportive comments sent to MKCC	Clerk	Completed
C222	Allotments	Community Allotment Plots to be offered to the 3 schools in Whitehouse, free of charge (up to 140m2)	Allotments offered to 3 schools. Watling Academy and Whitehouse Primary considering the offer.	Clerk	Completed
C226	CIF 2024/2025	Successful application for Community Speedwatch Equipment – accept match funding of £283.25	Monies accepted. Monies received once equipment has been purchased.	Clerk	Part Completed.
C227	Citizen's Advice Bureau (CAB) – Outreach Programme	In partnership with Fairfields Parish Council, arrange fortnightly CAB sessions (on a pilot basis), to be held at Whitehouse Community Meeting Place and The Sports Hub, Fairfields. Logistics to be delegated to the Clerk / Chair of Council. Come back with details	Clerk to Fairfields Parish Council and Director of CAB contacted. Arrangements to meeting up with both parties week commencing 29 April 2024.	Clerk / Chair	
C228	Parish Noticeboards	1. Purchase replacement doors 2. Arrange relocation of noticeboards at WH Medical Centre Car Park to new play area.	Doors ordered. Contacted Parks Trust about approval to move the noticeboards to the new play area (Parks Trust land). Sent email to Millstream Estate Services to arrange fixing of doors.	Clerk	Part Completed
C229	Speed Indicator Devices	Millstream Estate Services to take down SID's and take to storage unit and to install them, along with solar panels on longer poles (organised with MKCC Highways)	MKCC will be removing the poles mid May. Installation of longer poles will take approx 7 days. Millstream Estate Services contacted with date of installation.	Clerk	Part Completed
C231	Annual Parish Meeting	Consult off-line and date delegated to Clerk in consultation with Chair and Vice-Chair.	Date agreed as 30 May 2024.	Clerk / Chair / Vice-Chair	Completed

C232	Re-location of Dog Waste Bin at Rambouillet	<ol style="list-style-type: none"> 1. Developer to be requested to empty and clean-up the dog waste bin area until the bin is transferred to WHCC. 2. Request Parks Trust to relocate the dog waste bin (on Parks Trust land) 	<p>Developer has handed the land over to the Parks Trust and will not empty or clean-up the area.</p> <p>The Parks Trust contacted about the unauthorised use of the dog waste bin and requested to re-locate once dog waste bin transferred to WHCC.</p> <p>Awaiting response.</p>	Clerk	Part Completed.
C238	Dog Waste Bin Emptying Contract	Contract awarded to Marcus Young Environmental Services (1 year with option for 2 year extension)	Marcus Young Environmental Services informed. Contract accepted. Contract commenced 1 April 2024	Clerk	Completed
C239	Printing and Distribution Quotes	Leaflets / Newsletter / Posters and distribution to household agreement with Sure2Door.	Sure2Door informed and provided with estimated dates for printing and distribution services for 2024/2025	Clerk	Completed