



## INVITATION TO A MEETING OF WHITEHOUSE COMMUNITY COUNCIL

Dear Residents,  
You are invited to an ORDINARY meeting of

### WHITEHOUSE COMMUNITY COUNCIL THURSDAY 18 APRIL 2024 at 7.00pm

School Library, Watling Academy,  
Barrosa Way, Whitehouse, Milton Keynes, MK8 1EP  
For access, use main Academy entrance

Signed:

**LESLEY SUNG**  
**PARISH CLERK**

**PUBLIC FORUM:** A maximum of 30 minutes is allocated for members of the public to speak on any community matter. Questions to be posed to the Council should be submitted to the Clerk by 12 noon on the day of the meeting.

Email: [Clerk@whitehouse-cc.gov.uk](mailto:Clerk@whitehouse-cc.gov.uk).

Tel: 07743 916196

**Members of the Public can join the meeting by Microsoft Teams:**  
**Meeting ID: 326 130 898 291**                      **Passcode: 9xDz5b**

This meeting will be recorded and may be published on the Council's website.

### AGENDA

- 1. WELCOME**  
The Chair to welcome all to the meeting and introduce Councillors present.
- 2. APOLOGIES FOR ABSENCE**  
To accept apologies for absence, submitted to the Clerk prior to the start of the meeting.
- 3. DECLARATIONS OF INTERESTS**  
Councillors to declare any personal or prejudicial interest they may have in respect of any items on the agenda.
- 4. MINUTES**  
To approve, and the Chair to sign as a correct record, the minutes of an Ordinary meeting of the Council, held on 21 March 2024.



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### 5. **CLERK'S REPORT**

The Clerk to provide information on the outcome of decisions and actions taken since the last meeting.

### 6. **NEW COMMUNITY FACILITIES**

To discuss the progress of community facilities in the area. Paul Van Geete (Milton Keynes City Council) has been invited to the meeting to provide an update and progress report on:

- (a) **Allotment Site**
- (b) **Community Meeting Place**
- (c) **Temporary Shop**

### 7. **MAINTENANCE OF PUBLIC AMENITY LAND AND OPEN SPACE**

To discuss maintenance issues in the area and to provide any update on landscaping works on verges located on Milton Keynes City Council adopted highway.

### 8. **DECISIONS MADE UNDER THE COUNCIL'S ADOPTED SCHEME OF DELEGATED AUTHORITY**

To accept the decisions made between this meeting and the previous meeting.

### 9. **CO-OPTION TO VACANT SEAT ON THE COUNCIL**

The Council to consider advertising for the vacant seat on the Council and to agree deadlines for the receipt of applications.

### 10. **WHITEHOUSE COMMUNITY MEETING PLACE (THE HIVE) BUSINESS PLAN**

- (a) The Council to agree a Business Plan for the Community Meeting Place.
- (b) The Council to consider purchasing facilities management software (Smartlog), or similar software to assist with health and safety, building compliance and training.

### 11. **COMMUNITY INFRASTRUCTURE FUND**

#### (a) **Community Infrastructure Fund 2023/2024 and 2024/2025**

To receive an update on projects that have been match funded from the Community Infrastructure Fund in 2023/2024 and 2024/2025.

#### (b) **Community Infrastructure Fund 2025/2026**

The Council to receive details of Milton Keynes City Council's Community Infrastructure Fund (CIF) for 2025 / 2026, where Town and Parish Councils may apply for match-funding towards public realm projects. The Council to give some initial thought to projects it may want to undertake in 2025 / 2026.

### 12. **DRAFT BIODIVERSITY POLICY**

In accordance with the 2021 Environmental Act, the Council to consider adopting a Bio-Diversity Policy and consider what it can do to conserve and enhance biodiversity.



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### 13. DRAFT PROTOCOL FOR THE FILMING AND RECORDING OF COUNCIL MEETINGS

The Council to agree a protocol for the filming and recording of Council meetings, either by the Council or by members of the public.

### 14. FINANCE

- (a) Authorisation of Payments
- (b) Council Budget Report 2023/2024 and to sign off year-end accounts.

### 15. ANNUAL PARISH MEETING

To consider agenda items for the Annual Parish Meeting that will take place on Thursday 30 March 2024.

### 16. PLANNING APPLICATIONS

The Council is asked to consider making comment to Milton Keynes City Council on **Planning Application 24/00573/DISCON – Parcels AA, AC, AE of Area 10.4A, Watling Street, H3 to H4** – Approval of details requested by Conditions 23 (Soils Action Plan) and 26 (Landscape Protection Action Plan) of permission ref: 05/00291/MKPCO.

### 17. BOROUGHWIDE STREET TRADING LICENCE

The Council is asked to consider making comment to Milton Keynes City Council on the following street trading licence application:

Applicant:	Charlie Browns
Type of Licence	Renewal
Details:	1 Ice Cream Van
Proposed Trading Hours:	Monday to Sunday: 16:00 – 19:00
Deadline:	7 May 2024

**The next meeting of the Council will be held on Thursday 30 May 2024 at Watling Academy at 7.00pm**