

Whitehouse Community Council

2023-2024

Update to 31 January 2024

Virement
New budget line

INCOME	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position	Notes	Non-Discretionary
Precept	86,764.00	86,764.00		86,764.00	0.00		
Community Centre	10,000.00			0.00	-10,000.00		
Allotments	12,900.00			0.00	-12,900.00		
Other Income	15,000.00	855.00	15,000.00	15,855.00	855.00	£350 from L&Q for Xmas raffle prizes	
SUB TOTAL	124,664.00	87,619.00	15,000.00	102,619.00	-22,045.00		
EXPENDITURE	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position	Notes	
PERSONNEL							
Salaries & employer costs	45,000.00	36,544.42	7,300.00	43,844.42	-1,155.58	This is total cost including NJC pay increase	45,000.00
Salaries contingency	2,000.00	0.00	0.00	0.00	-2,000.00		
Staff Expenses	200.00	704.35	100.00	804.35	604.35	This will decrease significantly once the Community Centre comes on line.	
Staff training	1,500.00	935.00		935.00	-565.00		
Payroll	900.00	610.60	189.40	800.00	-100.00		900.00
SUB TOTAL	49,600.00	38,794.37	7,589.40	46,383.77	-3,216.23		
GOVERNANCE							
Chairman's Allowance	250.00	80.00	170.00	250.00	0.00		
Councillor Expenses	100.00	0.00		0.00	-100.00		
Councillor Training	750.00	260.00	10.00	270.00	-480.00		
SUB TOTAL	1,100.00	340.00	180.00	520.00	-580.00		
OFFICE COSTS							
IT Software	2,000.00	479.00		479.00	-1,521.00		
IT Support	4,000.00	2,973.90	300.00	3,273.90	-726.10		4,000.00
Office Equipment	3,000.00	342.54		342.54	-2,657.46		
Telephone/Broadband	1,200.00	353.79	42.00	395.79	-804.21	Estimated forecast based on previous bills	1,200.00
Consumables	400.00	335.19	0.00	335.19	-64.81	Ad hoc / stationery etc	
Royal Mail PO Box	100.00	182.50	0.00	182.50	82.50		
Repairs and Renewals	100.00	0.00	1,000.00	1,000.00	900.00		
SUB TOTAL	10,800.00	4,666.92	1,342.00	6,008.92	-4,791.08		

ADMINISTRATION COSTS							
Meetings	200.00	700.00	100.00	800.00	600.00	Overspend due to length of Comm Centre trai	200.00
Storage	600.00	1,380.95	412.00	1,792.95	1,192.95	As Above	
Insurance	2,200.00	511.38	0.00	511.38	-1,688.62		2,200.00
Memberships & subscriptions	600.00	928.55	0.00	928.55	328.55	Increased costs. Canva subscription + MKPA	
Professional Fees	5,500.00	100.00	2,500.00	2,600.00	-2,900.00	Allotment and Community Centre transfers	
Internal Audit	500.00	460.00	0.00	460.00	-40.00		500.00
External Audit	500.00	315.00	0.00	315.00	-185.00		500.00
SUB TOTAL	10,100.00	4,395.88	3,012.00	7,407.88	-2,692.12		
OPERATIONAL COSTS							
Dog Bin Contract	3,800.00		2,800.00	2,800.00	-1,000.00		3,800.00
Dog bins	1,000.00	694.38	30.00	724.38	-275.62		
Grit bins	3,050.00		2,370.00	2,370.00	-680.00		
Allotments	6,000.00	0.00	0.00	0.00	-6,000.00		2,500.00
Community Centre	60,000.00	50.00	50.00	100.00	-59,900.00	Naming competition Prize Winners	10,000.00
Community Speedwatch	4,750.00	1,968.32	2,500.00	4,468.32	-281.68		
Project - Play Equip	30,000.00	0.00	30,000.00	30,000.00	0.00		
Defibrilators	1,500.00	599.98	0.00	599.98	-900.02		
SUB TOTAL	110,100.00	3,312.68	37,750.00	41,062.68	-69,037.32		
COMMUNITY ENGAGEMENT							
General	2,000.00	1,668.15	0.00	1,668.15	-331.85		
Community Grants (s.137)	1,000.00	541.66	0.00	541.66	-458.34		
Community Centre launch	500.00	0.00	0.00	0.00	-500.00		
Play Schemes	3,000.00	2,640.00	0.00	2,640.00	-360.00		
Councillor Surgeries	500.00	0.00	0.00	0.00	-500.00		
Coronation	2,000.00	4,007.69	0.00	4,007.69	2,007.69		
Family Fun Day	5,000.00	4,601.32	0.00	4,601.32	-398.68		
Diwali / fireworks	7,000.00	6,947.83	0.00	6,947.83	-52.17		
Christmas Celebration	7,000.00	4,967.87	0.00	4,967.87	-2,032.13		
Newsletters	2,000.00	834.63	835.00	1,669.63	-330.37		
Litter Picks	300.00	565.60	0.00	565.60	265.60		
Volunteers	200.00	0.00	60.00	60.00	-140.00		
SUB TOTAL	30,500.00	26,774.75	895.00	27,669.75	-2,830.25		
Summary	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position		
NET TOTAL INCOME	124,664.00	87,619.00	15,000.00	102,619.00	-22,045.00	Non-discretionary (operational) costs	70,800.00

NET TOTAL EXPENDITURE	212,200.00	78,284.60	50,768.40	129,053.00	-83,147.00	De Minimis Reserves (6 months operational costs)	35,400.00
Income - Expenditure		ACTUAL 9,334.40		FORECAST -26,434.00			

DONATIONS received & distributed	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position
Donations				0.00	0.00

BANK BALANCE

Starting bank balance	01/04/2023	139,161.00
Current bank balance	31/12/2023	144,060.00
Forecast bank balance	31/03/2024	108,291.60

Forecast bank balance = current bank balance + forecast income - forecast expenditure

RESERVES

	Start of 23/24 fin yr	Current	
General Reserves	30,000.00	-7,500.00	<i>This cell will pick up all virements entered below. Note: £15K income from match funding</i>
De Minimis Reserves	35,400.00	35,400.00	<i>Fill in manually if it is changed</i>
Earmarked reserves (£5k Legal & £5k Beautification)	10,000.00	10,000.00	<i>Fill in manually if it is changed</i>
TOTAL RESERVES	75,400.00	37,900.00	

VIREMENTS

Date / meeting	From	To	Amount /£	Note
15-Jun-23	General Reserves	Community Speedwatch	2,000.00	To purchase solar panels for SID's
20-Jul-23	General Reserves	Defibrilators	1,500.00	Defibrillator Equipment
20-Jul-23	General Reserves	Community Engagement	1,500.00	2 Sturdy Gazebos
14-Dec-23	General Reserves	Community Speedwatch	2,500.00	Installation of longer poles for solar panels
18-Jan-24	General Reserves	Project - Play Equipment	30,000.00	Match Funding from MKCC - CIF Bid