

Whitehouse Community Council

2023-2024

Update to 31 December 2023

Virement
New budget line

INCOME	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position	Notes	Non-Discretionary
Precept	86,764.00	86,764.00		86,764.00	0.00		
Community Centre	10,000.00			0.00	-10,000.00		
Allotments	12,900.00			0.00	-12,900.00		
Other Income	0.00	855.00	0.00	855.00	855.00	£350 from L&Q for Xmas raffle prizes	
SUB TOTAL	109,664.00	87,619.00	0.00	87,619.00	-22,045.00		
EXPENDITURE	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position	Notes	
PERSONNEL							
Salaries & employer costs	45,000.00	27,647.84	16,017.00	43,664.84	-1,335.16	This is total cost including NJC pay increase	45,000.00
Salaries contingency	2,000.00			0.00	-2,000.00		
Staff Expenses	200.00	685.45	230.00	915.45	715.45	This will decrease significantly once the Community Centre comes on line.	
Staff training	1,500.00	935.00		935.00	-565.00		
Payroll	900.00	549.50	250.00	799.50	-100.50		900.00
SUB TOTAL	49,600.00	29,817.79	16,497.00	46,314.79	-3,285.21		
GOVERNANCE							
Chairman's Allowance	250.00	30.00	50.00	80.00	-170.00		
Councillor Expenses	100.00	0.00		0.00	-100.00		
Councillor Training	750.00	260.00	10.00	270.00	-480.00		
SUB TOTAL	1,100.00	290.00	60.00	350.00	-750.00		
OFFICE COSTS							
IT Software	2,000.00	479.00		479.00	-1,521.00		
IT Support	4,000.00	2,328.30	880.00	3,208.30	-791.70		4,000.00
Office Equipment	3,000.00	342.54		342.54	-2,657.46		
Telephone/Broadband	1,200.00	244.55	150.00	394.55	-805.45	Estimated forecast based on previous bills	1,200.00
Consumables	400.00	315.28	30.00	345.28	-54.72	Ad hoc / stationery etc	
Royal Mail PO Box	100.00	182.50	0.00	182.50	82.50		
Repairs and Renewals	100.00	0.00		0.00	-100.00		
SUB TOTAL	10,800.00	3,892.17	1,060.00	4,952.17	-5,847.83		

ADMINISTRATION COSTS							
Meetings	200.00	450.00	200.00	650.00	450.00	Overspend due to length of Comm Centre trai	200.00
Storage	600.00	1,208.95	500.00	1,708.95	1,108.95	As Above	
Insurance	2,200.00	511.38		511.38	-1,688.62		2,200.00
Memberships & subscriptions	600.00	928.55		928.55	328.55	Increased costs. Canva subscription + MKPA	
Professional Fees	5,500.00	100.00	5,000.00	5,100.00	-400.00	Allotment and Community Centre transfers	
Internal Audit	500.00	460.00		460.00	-40.00		500.00
External Audit	500.00	315.00		315.00	-185.00		500.00
SUB TOTAL	10,100.00	3,973.88	5,700.00	9,673.88	-426.12		
OPERATIONAL COSTS							
Dog Bin Contract	3,800.00		3,750.00	3,750.00	-50.00		3,800.00
Dog bins	1,000.00	694.38	30.00	724.38	-275.62		
Grit bins	3,050.00		2,370.00	2,370.00	-680.00		
Allotments	6,000.00		0.00	0.00	-6,000.00		2,500.00
Community Centre	60,000.00	50.00	50.00	100.00	-59,900.00	Naming competition Prize Winners	10,000.00
Community Speedwatch	4,750.00	1,968.32	2,500.00	4,468.32	-281.68		
Defibrilators	1,500.00	599.98	0.00	599.98	-900.02		
SUB TOTAL	80,100.00	3,312.68	8,700.00	12,012.68	-68,087.32		
COMMUNITY ENGAGEMENT							
General	2,000.00	1,668.15	0.00	1,668.15	-331.85		
Community Grants (s.137)	1,000.00	541.66	0.00	541.66	-458.34		
Community Centre launch	500.00	0.00	0.00	0.00	-500.00		
Play Schemes	3,000.00	2,640.00	0.00	2,640.00	-360.00		
Councillor Surgeries	500.00	0.00	0.00	0.00	-500.00		
Coronation	2,000.00	4,007.69	0.00	4,007.69	2,007.69		
Family Fun Day	5,000.00	4,601.32	0.00	4,601.32	-398.68		
Diwali / fireworks	7,000.00	6,350.10	600.00	6,950.10	-49.90		
Christmas Celebration	7,000.00	4,530.17	154.00	4,684.17	-2,315.83		
Newsletters	2,000.00	834.63	835.00	1,669.63	-330.37		
Litter Picks	300.00	565.60	0.00	565.60	265.60		
Volunteers	200.00			0.00	-200.00		
SUB TOTAL	30,500.00	25,739.32	1,589.00	27,328.32	-3,171.68		
Summary	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position		
NET TOTAL INCOME	109,664.00	87,619.00	0.00	87,619.00	-22,045.00	Non-discretionary (operational) costs	70,800.00
NET TOTAL EXPENDITURE	182,200.00	67,025.84	33,606.00	100,631.84	-81,568.16	De Minimis Reserves (6 months operational costs)	35,400.00

Income - Expenditure

ACTUAL
20,593.16

FORECAST
-13,012.84

DONATIONS received & distributed	Budget	Actual	Forecast	Total (Actual & Forecast)	Net position
Donations				0.00	0.00

BANK BALANCE

Starting bank balance	01/04/2023	139,161.00
Current bank balance	31/12/2023	155,406.49
Forecast bank balance	31/03/2024	121,800.49

Forecast bank balance = current bank balance + forecast income - forecast expenditure

RESERVES

	Start of 23/24 fin yr	Current
General Reserves	30,000.00	22,500.00
De Minimis Reserves	35,400.00	35,400.00
Earmarked reserves (£5k Legal & £5k Beautification)	10,000.00	10,000.00
TOTAL RESERVES	75,400.00	67,900.00

This cell will pick up all virements entered below. CHECK if any virements are not from General Reser

Fill in manually if it is changed

Fill in manually if it is changed

VIREMENTS

Date / meeting	From	To	Amount /£	Note
15-Jun-23	General Reserves	Community Speedwatch	2,000.00	To purchase solar panels for SID's
20-Jul-23	General Reserves	Defibrilators	1,500.00	Defibrillator Equipment
20-Jul-23	General Reserves	Community Engagement	1,500.00	2 Sturdy Gazebos
14-Dec-23	General Reserves	Community Speedwatch	2,500.00	Installation of longer poles for solar panels